

INTERNAL REGULATIONS

African Networking and Innovation Platform (ITAUN)

Version 1.0

Preamble

These Internal Regulations define the organizational and operating principles of the African Networking and Innovation Platform (ITAUN).

Their objective is to guarantee transparent, accountable, and effective governance, fostering cooperation based on mutual respect, integrity, innovation, and excellence.

These regulations apply to all governance bodies, members, partners, experts, consultants, collaborators, and any individual participating in ITAUN's activities.

ITAUN operates in compliance with applicable national legislations as well as the principles promoted by international cooperation programs, particularly those relating to good governance, equal opportunity, diversity, inclusion, transparency, and sustainable development.

Article 1 – Purpose

These regulations specify the internal operating procedures of ITAUN.

They supplement the organization's bylaws, where applicable, and serve as the reference document for the administrative, technical, and operational organization of the platform.

Article 2 – Core Values

ITAUN's activities are based on the following principles:

- Scientific and technical excellence;
- Innovation and creativity;
- Integrity and professional ethics;
- Transparency in governance;
- Responsibility and accountability;
- Equal opportunity;
- Diversity and inclusion;

- Cooperation and solidarity;
- Respect for human rights;
- Sustainable development.

Article 3 – Governance

ITAUN is administered through a collaborative governance structure involving its decision-making bodies, technical committees, and partners.

The responsibilities of each body are clearly defined to ensure efficient, transparent, and participatory decision-making.

Article 4 – Meetings

Meetings may be held in person, remotely, or in a hybrid format.

Notices of meetings shall be sent within a reasonable timeframe, accompanied by the agenda.

Minutes shall be prepared following each major meeting.

Article 5 – Decision-Making

Decisions are preferably made by consensus.

In the absence of a consensus, they may be adopted by a simple majority of members present or represented, in accordance with the rules defined by the relevant bodies.

Article 6 – Confidentiality

Confidential information obtained in the course of ITAUN's activities shall not be disclosed without prior authorization.

This obligation remains applicable after the termination of the collaboration.

Article 7 – Compliance with Ethics

Each member undertakes to comply with the Ethical Charter, the Code of Conduct, and all institutional policies adopted by ITAUN.

Article 8 – Equality, Diversity, and Inclusion

ITAUN guarantees a respectful working environment, free from any form of discrimination or harassment.

The participation of women, youth, and underrepresented groups is encouraged in all of the platform's activities.

Article 9 – Document Management

Institutional documents are preserved in accordance with the internal procedures in force.

Public documents may be published on ITAUN's official website to ensure the transparency of its activities.

Article 10 – Communication

All official communication on behalf of ITAUN shall comply with corporate communication guidelines, financial partners' requirements, and project visibility obligations.

Article 11 – Amendments to the Regulations

These regulations may be amended to reflect the evolution of ITAUN's activities, regulatory requirements, or recommendations from institutional partners.

Any amendment must be approved by the competent authority.

Article 12 – Entry into Force

These internal regulations shall enter into force upon their date of approval and shall remain applicable until they are replaced or revised.



The African Networking and Innovation Platform

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